**Counselors**

**Counselor’s request for teacher information**

Teacher: \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has asked me to write a letter of recommendation to/for

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. To provide a more complete picture of this student, I need your assistance. Please briefly assess the student in the following areas:

Academic achievement:

Character:

Personal qualities:

Promise/aptitude:

Maturity:

Integrity/values:

Motivation:

Special talents:

Please cite specific events and unusual circumstances whenever possible. Thank you for your help. Return form to:

***Source:*** *Joy Ahmad, Del City High School, Oklahoma*

**Handout 5F**

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